

ANNUAL GENERAL MEETING 7th July 2018: AGENDA ITEM No.2

REPORT of the STANDING ORDERS COMMITTEE

1. AGENDA

The order of business is similar to last year, with the Annual Review being dealt with under the pre-AGM Annual Conference. The agenda for the AGM now focuses on the more formal aspects of the business as required in the Articles.

2. STANDING ORDERS (Agenda Item 3)

2.1 As indicated at the last National Council meeting in April, the Standing Orders have been amended with two new paragraphs added. The first, Para 5.2, makes clear the procedure to be followed should alternative wording to a Special Resolution be proposed, and complies with the legal advice received prior to last year's AGM. The second, Para 5.4, details the long accepted procedure to be followed with regard to any amendment proposed to an Ordinary Resolution.

2.2 These Standing Orders do not apply to the Annual Conference.

2.3 The Standing Orders will remain under review to ensure accuracy and conformity with the adopted Articles and any New or Amended Regulations that are applicable.

3. APPOINTMENT OF TELLERS (Agenda Item 4)

The meeting is reminded that Tellers are not entitled to vote or speak to agenda items at the AGM once appointed. It should be stressed that any appointed Tellers should carry out their duties in complete privacy and the outcome of a card vote not discussed with anyone prior to passing the result to the Chair of the meeting.

4. DEBATING PROCEDURE

4.1 As a consequence to the change in format of the AGM, there are less opportunities for putting questions and expressing views, but members are reminded that it is still important to be concise when making a contribution, and to conclude their contribution as quickly as possible.

5. COUNTING OF CARD VOTES

If a card vote is needed at this AGM an electronic count will be used.

6. BUSINESS CONDUCTED

Members of the SOC have remained in close contact through email and have held one meeting to discuss and agree the amendments to the Standing Orders.

7. ELECTION OF STANDING ORDERS COMMITTEE (Agenda Item 15)

Current members retiring by rotation as shown are: D L Hockney (this AGM), Mrs J L Watts (2019) and N Le Milliere (2020). D L Hockney is eligible for re-election and has indicated his willingness to stand.